

# Lombardi Middle School

1520 South Point Road, Green Bay, Wisconsin 54313  
lombardi.gbaps.org  
920-492-2625  
Seth Meinel, Principal  
Dennis Christensen, Associate Principal

Dear Lombardi Middle School Community,

I hope that everyone is enjoying a summer filled with rest, relaxation, and fun. This time of year often provides us with an opportunity to read, travel, and explore, and I hope that you each have been able to accomplish all of the goals that you established for the months of June and July. Additionally, as we head into the month of August, I would like to share a few dates with each of you, which I hope will help assist with your planning for the rest of the summer.

In August, the Lombardi Registration Day is scheduled for Tuesday, August 22nd, and will be held from 1:00 PM - 6:00 PM. Then on Monday, August 28th, students and families are invited to the Lombardi Open House, which is scheduled for 4:00 PM - 6:00 PM. Ambrosius Studios will be present on both of those days, in order to ensure that students have pictures for update pictures for the 2023-2024 school year.

These events will then lead us into September, with the First Day of School for 6th grade students (In-person instruction for 4K, K-5, 6th, & 9th grade as well as K-8 at Aldo, da Vinci and Red Smith) taking place on Tuesday, September 5th (asynchronous instruction will take place for 7th, 8th, 10th, 11th, and 12th grade students on this day). All students will then report to Lombardi on Wednesday, September 6th, which will serve as the First Day of in-person instruction for all students (7th and 8th grade students will join the 6th grade students on this day). We will then conclude the week with grade level expectations meetings, and other activities during Advisory, which will help our students learn about their school community.

In closing, I hope that you each continue to have a pleasant and enjoyable summer, and if you have any questions about the dates that are listed above, please do not hesitate to contact the main office, as we would be happy to assist and support you with your questions. Additionally, please know how much the Lombardi Staff is looking forward to the upcoming school year, and as we have in the past, we will continue to do everything that we can to provide the best possible educational environment for your children. Thank you for your time and support, and I also hope that everyone has the best summer possible!

Go Spartans!  
Appreciatively,

*Seth A. Meinel*

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## REGISTRATION DAY

On Tuesday, August 22, from 1:00 PM to 6:00 PM, Lombardi Middle School will host Registration Day for students. On this day students will receive:

- Information Packet
- Course Schedule
- Locker Assignment
- Student portraits will be taken and students will receive their photo ID
- Safety Goggles will be sold for \$2.25

The general school fee and instrument rental fee will be charged for the 2023-2024 school year. Debit and credit card payments can also be made online for student fees and deposits to lunch accounts.

General Fee - Grades 6-12.....\$65 per student  
Musical Instrument Rental Fee.....\$54 per year

Students eligible for free food service can have the above fees waived by completing the food service sharing form.

## OPEN HOUSE

The staff at Lombardi Middle School recognizes that parent involvement is a key factor to a student's success in school. To get the school year off to a good start, all Lombardi students and their families are invited to an Open House on Monday, August 28, from 4:00 PM to 6:00 PM.

This will be an opportunity to meet your child's teachers and to put school supplies in lockers.



The Lombardi PTO meets on the third Tuesday of each month. The first meeting of the year will be on September 19 at 6:00 PM in the Lombardi Library.

The PTO will be at Registration Day with more information about PTO. We will also be at the Open House with cold treats! Come see us both days!

## WHERE TO REPORT OPENING DAY

Lombardi Middle School hours are from 7:30 AM to 2:40 PM. Students may enter the building beginning at 7:10 AM. We ask that students are not dropped off at school prior to 7:00 AM. Breakfast is served in the cafeteria starting at 7:10 AM.

Grade 6 students will start school on Tuesday, September 5, and grade 7 and 8 students first day will be on Wednesday, September 6. Students are to report to their homeroom. Homeroom lists will be posted at the main entrances.

Students who are not assigned to a homeroom are to report to the Student Services Office. Their school counselor will assist them from there.



## ONLINE REGISTRATION

The Online Registration portal is now open! Parents/guardians of students in the Green Bay Area Public School District can update demographic information online. Online Registration is accessed through the Infinite Campus Parent Portal.

**All families must complete the Online Registration annually.**

Annual updates need to be completed by the guardian of the primary household each year to ensure schools have accurate information such as phone numbers, emergency contact information and medical conditions. Parents/guardians will also have the ability to pay school related fees and add money to meal accounts via the Infinite Campus Portal.

**Families are asked to complete this Online Registration by Friday, August 18.**

- Access Infinite Campus Parent Portal through the District website at **[www.gbaps.org](http://www.gbaps.org)**
- Log in to Campus Parent Portal using your username and password.
- Click on the “More” section on the left hand side of Campus Parent.
- Select “Update Contact Information”
- Select “Click here to go to Current Student Registration” to access the registration module.
- Click “Begin” after you have read all the instructions.
- Update any new information throughout the module. If no changes exist, the District still requests all families submit this information for the upcoming school year.
- Please note: Your online registration will not be available for processing until you click the **RED SUBMIT BUTTON**.

To complete an address change, families will need to provide the following:

- Completed Change of Address form (available on the District website)
- Proof of Residence (current mortgage info, current lease agreement or a current energy/gas/water bill)
- The names of all the people who have relocated to the new address

**To set up a parent portal account, please contact the Green Bay Area Public School Help Desk via email at: [servicedesk@gbaps.org](mailto:servicedesk@gbaps.org) or call 920-448-2148 for assistance in creating your account or for assistance in accessing your account.**

**After completing this online process, you are ready to attend the Registration Day at Lombardi Middle School on Tuesday, August 22, 2023.**

# SATURDAY SCHOOL

Lombardi Middle School will host ten sessions of Saturday School during the 2023-24 school year. Saturday School is an optional opportunity for students to complete missing work at school with the support of Lombardi teachers. Your child may be recommended based on their grades and/or the number of missing assignments. Saturday School runs from 8:00 AM to 11:00 AM. Transportation is not available for Saturday School. A parent/guardian will need to sign a student in at the security desk. The first session of Saturday School this year will be on October 7, 2023.

# TRANSPORTATION

Green Bay Area Public School District students residing more than two miles from their school of residence are eligible for transportation. Bus route information will be available to eligible students in mid-August. Bus information will be available online through Infinite Campus Parent Portal. Login to the Parent Portal, then click on the three lines in the upper left corner to see the menu. Scroll down the menu and select 'more' to see the transportation information.

Students who are not eligible for transportation may request to purchase transportation. Parent paid contracts are offered when a student does not qualify for free transportation from their primary residence address or the alternative address they wish to ride to/from. The alternative address may be a daycare, neighbor, relative, etc. that is not bus eligible. Call the District Transportation Office at 920-448-2130 for more information or visit the district website at:

[www.gbaps.org](http://www.gbaps.org)

Click on: **Parents**

Click on: **Transportation Services**

Click on: **Request Forms**

All Green Bay Area Public School District students are able to ride Green Bay Metro buses for free. Limited service Route 75 will be in service again this school year. This route runs one time in the AM and one time in the PM on scheduled school days. The bus comes by Lombardi Middle School at approximately 7:05 AM and 3:05 PM. Middle school students will be required to show their student ID.

The *VersaTrans MyStop* app provides you an idea of when your bus will arrive at the stop. The *MyStop* app is accessible on mobile devices and on your computer. If your student has transportation, you can find your username in the Transportation tab of the Infinite Campus Parent Portal. To learn more about how the app works, go to the *MyStop Bus App* page:

[www.gbaps.org](http://www.gbaps.org)

Click on: **Parents**

Click on: **Transportation Services**

Click on: **MyStop Bus App**



## SPARTAN SPORTS

**Cross Country**  
Grades 6/7/8  
Practices Start September 5

**Football**  
Grades 7/8  
Practices Start August 21  
3:15 PM

**Soccer**  
Grades 6/7/8  
Practices Start September

**Volleyball**  
Girls Grades 7/8  
Practices Start September

Practice and game schedules are posted on the Lombardi website.  
Click on the **Athletics & Activities** tab then on **Athletics**.

# LOCKERS

Locker assignments and combinations will be printed on the students' schedules. The lockers at Lombardi Middle School have built in combination locks.

**Students need to be very careful to keep their locker combinations confidential.**

# DAILY BELL SCHEDULE

Period 1 7:30 AM - 8:20 AM	Period 1 7:30 AM - 8:20 AM	Period 1 7:30 AM - 8:20 AM
Period 2 8:23 AM - 9:13 AM	Period 2 8:23 AM - 9:13 AM	Period 2 8:23 AM - 9:13 AM
Advisory 9:16 AM - 9:41 AM	Advisory 9:16 AM - 9:41 AM	Advisory 9:16 AM - 9:41 AM
Period 3 9:44 AM - 10:34 AM	Period 3 9:44 AM - 10:34 AM	Period 3 9:44 AM - 10:34 AM
<b>Lunch 1</b> 10:37 AM - 11:08 AM	Period 4a 10:37 AM - 11:27 AM	Period 4a 10:37 - 11:27 AM
Period 4b 11:11 AM - 12:01 PM	<b>Lunch 2</b> 11:30 AM - 12:01 PM	Period 5a 11:30 AM - 12:20 PM
Period 5b 12:04 PM - 12:54 PM	Period 5b 12:04 PM - 12:54 PM	<b>Lunch 3</b> 12:23 PM - 12:54 PM
Period 6 12:57 PM - 1:47 PM	Period 6 12:57 PM - 1:47 PM	Period 6 12:57 PM - 1:47 PM
Period 7 1:50 PM - 2:40 PM	Period 7 1:50 PM - 2:40 PM	Period 7 1:50 PM - 2:40 PM

## 6th GRADE SCHEDULES

We know students are often excited to see their school schedule for the school year. Official student schedules will be available for students to view at Registration Day. For incoming 6th grade families, you can expect to see most schedules following the below format (while classes will not necessarily be in this order).

Each student is enrolled in the following academic classes, these classes meet once per day:

- English Language Arts - 2 period block
- Math
- Science
- Social Studies

Students will take a seven week class in each of the following exploratory classes.

- Art Foundations
- Exploring Technology
- Introduction to Health and Wellness
- Computer Literacy
- Personalize your Path

Sixth grade students will be enrolled in a music class and physical education. Students will have a music class opposite their physical education class. The Lombardi Middle School schedule rotates daily between day one and day two, for example a student may have music on day one and physical education on day two, or vice versa, this will remain consistent throughout the school year. A day one/day two schedule is done at the middle school level instead of semesters.

## STUDENT PORTRAITS

Student portraits will be taken on August 22 and August 28. A retake is scheduled for October 13. Portrait packages will be available for purchase online through Ambrosius Studios. The pictures will be put on the Ambrosius website ([ambrosiusstudios.com](http://ambrosiusstudios.com)) for you to view and order. Students will be given a QR code card at the time of their picture sitting. This card will have the code you will need to order pictures. Images will be on the Ambrosius website five days after photos are taken.

## STUDENT ABSENCES

When a student is unable to attend school, a parent/guardian of the student must call the Attendance Office at **920-492-2628** to report the absence as early as possible. Please indicate the reason for and the length of the absence. Each day of absence must be cleared by a phone call. Failure to contact the school will result in an automated call being placed to the parent/guardian. If a call is not made, the student will be required to present a written explanation of their absence from their parent/guardian when they return to school.

Students leaving school before the end of the school day because of illness, appointments, etc., must report to the Attendance Office prior to leaving the building.

Whenever your child is absent for any reason, please encourage your child to check Infinite Campus and their Google Classrooms for each class they are in to access any learning activities missed during the absence.

## MEDICATION GUIDELINES

For many reasons, students may need to take medication during the school day or during a school sponsored activity. Medication can be administered by a school official if the parent/guardian completes the **Parent/Physician Medication Authorization** form. This form is available on the district website at:

[www.gbaps.org](http://www.gbaps.org)

Click on: **Parents**

Then Click on: **Forms  
Medical Forms**

All medicine must be in the original labeled medication bottle or container. Prescription medication must have the physician's section of the form completed by a doctor and the medication container must be labeled with the student's full name, name of medication, dosage, administration instructions and the health care provider's name. Non-prescription medications (Tylenol, Advil, etc.) do not require physician's authorization. Medication will be kept in a locked cabinet in Student Services and supervised by designated school personnel.



### LMS - PTO 2023-24 MEETING DATES 6:00 PM IN THE LIBRARY

September 19	February 20
October 17	March 19
November 21	April 16
December 19	May 21
January 16	

PLEASE JOIN THE LOMBARDI MIDDLE SCHOOL PTO FB PAGE

# THE LOMBARDI WAY EVERYDAY

We want all of our families to be aware of our school-wide student expectations. Please review and discuss these expectations with your child prior to the start of school.

“Lombardi Way” is the framework for how we expect our students to behave at Lombardi Middle School. The Lombardi Way Pillars are **Respect, Responsibility and Safety**. This is how we keep a positive and focused learning environment within our school.

As a staff, we teach, practice and review the behavior expectations of all students. Students are rewarded for exhibiting positive behavior with incentive activities periodically during the school year. Students are also recognized by staff and other students through our “Student of the Month” awards.

## Student ID Policy:

- Students are required to wear a school-issued identification (ID) card at all times during the school day.
- The ID card should be on a lanyard or clip displayed on the outermost item of clothing in a visible, unobstructed place with the picture positioned forward.
- Student ID cards are not to be modified or defaced in any manner.
- There is a \$5 charge to replace lost or defaced ID cards.

**Rationale:** safety, District policy

## Dress Policy:

- Clothing must be suitable for scheduled classroom activities including physical education, science labs, technology education and other activities where unique hazards exist.
- Students will not wear clothing that promotes or depicts alcohol, tobacco or drugs.
- Students will not wear clothing that is affiliated with gangs or represents other anti-social meanings that is deemed a disruption to the learning environment.
- Shirts and dresses must have fabric that covers the front, back and sides.
- Pants will cover undergarments.

**Rationale:** safety, District policy, respect

## Tardy Expectations & Practices:

- Students are expected to be on time to class. Tardiness disrupts the learning environment and is disrespectful to the teacher and other students in the class.
- After three tardies to a single class during the semester, students will be required to serve a 15 minute after school detention with that teacher to make up the time. Teachers will give students a 24 hour notice and a parent/guardian will be called.

- After ten tardies to a single class during the semester, students will be referred to administration with an office referral. Additional detentions will be assigned along with a referral to the School Resource Officer for a possible “loitering” citation.

**Rationale:** safety, decrease learning distractions, respect and responsibility

## Electronic Device Expectations:

- Lombardi Middle School is not responsible for lost or stolen personal electronic devices.
- All personal electronic devices (cell phones, etc.) and accessories (earbuds, chargers, etc.) must be turned off and stored in students’ lockers during the school day.
- Electronic devices may be used before/after school, and at lunch only.
- Electronic devices may not be used in the hallways during passing time.
- Electronic devices can NEVER be used in bathrooms and/or locker rooms.
- Electronic devices need to be used respectfully and responsibly by all students for the safety of others.
- A device may be confiscated if it interferes with the learning environment.
  - 1<sup>st</sup> Offense:** Device will be confiscated and brought to the office for student pick up at the end of the day. If the student refuses, the student will be sent to the office and the 1<sup>st</sup> offense will be treated as a 3<sup>rd</sup> offense.
  - 2<sup>nd</sup> Offense:** Device will be confiscated and brought to the office for student pick up at the end of the day. Parent will be notified that this is a second offense. If the student refuses, the student will be sent to the office and the offense will be treated as a 3<sup>rd</sup> offense.
  - 3<sup>rd</sup> Offense and Subsequent Offenses:** Device will be confiscated, brought to the office and parent is notified to come to school and pick up device.

**Rationale:** safety, decrease learning distractions

## Water Bottle Expectations:

- Students are allowed to have water in classrooms and hallways.
- Water is the only beverage allowed in these areas.
- If students arrive at school in the morning with a container of hot chocolate, a sports drink, coffee, etc., they will be required to finish or dispose of the beverage prior to entering the building. We encourage students not to bring these beverages to school.

**Rationale:** safety, cleanliness and healthy lifestyles

# 2023-24 Lombardi Middle School Grade 6 Supply List

## School-Wide Color Code:

Yellow - English Language Arts  
Red - Math

Green - Science  
Blue - Social Studies

## Grade 6 - General Supplies

1	Baggies - Slider Type - Gallon or Quart Size	
1	Binder - 3 Ring	
1	Calculator - TI-30X IIS (Preferred)	Scientific Calculator - Two Line Display
1 Pkg.	Colored Pencils	
3	Composition Notebooks - Wide Ruled	English Language Arts & Reading
4	Dry Erase Markers	Math
1 Set	Earbuds or Small Headphones	
1	Eraser - Large Pencil Eraser	
5	Folders - 2 Pocket Type	1 Yellow, 1 Red, 1 Green, 1 Blue & 1 Other for Exploratory Block Class
2	Glue Stick - Large Size	
4	Highlighters	English Language Arts & Science
1 Pkg.	Index Cards - 3" x 5"	English Language Arts
1 Pkgs.	Loose Leaf Paper - Wide Ruled	English Language Arts & Science
1 Set	Markers	
3	Notebooks - 1 Subject - Wide Ruled - No Perforations	1 Yellow, 1 Red & 1 Green
1	Pen / Pencil Pouch	
1	Paper Towels	
8 Dozen	Pencils - #2 or #2 1/2 with Erasers	48 for Math (Math - No Mechanical Ones)
1	Pencil Sharpener - Hand Held Type	
1 Pkg.	Pens - Blue or Black	
1	Ruler	Both Standard & Metric Measurements
1	Scissors	
1	Sharpie Black Fine Tip Marker	
3 Pkgs.	Sticky Notes - 3" x 3" Light Yellow or Other Light Color	English Language Arts, Reading & Science
1	Tape - Clear Scotch Tape	

## Grade 6 Physical Education

Change of Clothes:

T-Shirt with Sleeves or Sweatshirt  
Shorts, Sweatpants or Yoga Pants

Gym Shoes with Laces

Extra Pair of Socks

Antiperspirant/Deodorant - No Glass or Aerosol

## Must Be Purchased at School

Safety Goggles \$2.25

Student Photo ID Card & Lanyard  
First One Free - Replacements \$5.00

Student Planner  
First One Free - Replacements \$5.00

## Classroom Wish List Items

Facial Tissue

**REMINDER: Supplies may need to be replenished throughout the year.**

# 2023-24 Lombardi Middle School Grade 7 & 8 Supply List

**School-Wide Color Code:**  
**Yellow - English Language Arts      Green - Science**  
**Red - Math                                      Blue - Social Studies**

## Grade 7 - General Supplies

- 1 Baggies - Slider Type - Gallon or Quart Size
- 1 Binder - 3 Ring
- 1 Calculator TI-30X IIS (Preferred)
- 1 Pkg. Colored Pencils
- 1 Composition Notebooks - Wide Ruled (ELA)
- 4 Dry Erase Markers
- 1 Set Earbuds or Small Headphones
- 1 Large Pencil Eraser
- 4 Folders - 2 Pocket Type  
(1 Yellow, 1 Red, 1 Green, 1 Blue)
- 1 Glue Stick (Large Size)
- 2 Highlighters
- 1 Pkg. Index Tabs - Post -It Sticky Type
- 2 Pkgs. Loose Leaf Paper (College or Wide Ruled)
- 1 Set Markers
- 1 Sharpie Black Fine Tip Marker
- 3 Notebook - Single Subject (College or Wide Ruled) (Yellow, Red & Green)
- 1 Pen / Pencil Pouch
- 8 Dozen Pencils (48 for Math - No Mechanical Ones)
- 1 Pencil Sharpener - Hand Held Type
- 1 Pkg. Pens - Blue or Black
- 1 Ruler - Both Standard & Metric
- 1 Safety Goggles (Purchased at School - \$2.25)
- 1 Scissors
- 2 Pkgs. Sticky Notes - 3" x 3" (Light Colored)
- 1 Tape - Clear Scotch Type

## Grade 8 - General Supplies

- 1 Baggies - Slider Type - Gallon or Quart Size
- 1 Calculator TI-30X IIS (Preferred)
- 1 Pkg. Colored Pencils
- 4 Dry Erase Markers
- 1 Set Earbuds or Small Headphones
- 1 Large Pencil Eraser
- 4 Folders - 2 Pocket Type  
(1 Yellow, 1 Red, 1 Green, 1 Blue)
- 1 Glue Stick (Large Size)
- 2 Highlighters
- 1 Pkg. Index Cards - 3" x 5"
- 1 Pkg. Loose Leaf Paper (College or Wide Ruled)
- 1 Set Markers
- 1 Sharpie Black Fine Tip Marker
- 4 Notebook - Single Subject (College or Wide Ruled) (2 Yellow, 1 Red & 1 Green)
- 1 Notebook - 3 Subject  
(College or Wide Ruled) (1 Red) - **Algebra Students Only**
- 1 Pen / Pencil Pouch
- 8 Dozen Pencils (48 for Math - No Mechanical Ones)
- 1 Pencil Sharpener - Hand Held Type
- 1 Pkg. Pens - Blue or Black
- 1 Ruler - Both Standard & Metric
- 1 Safety Goggles (Purchased at School - \$2.25)
- 1 Scissors
- 1 Pkg. Sticky Notes - 3" x 3" (Light Colored)

## Additional Supplies

### Agriscience

- 1 Folder - 2 Pocket Type
- 1 Pkg. Loose Leaf Paper (College or Wide Ruled)
- 1 Notebook - Single Subject

### Family & Consumer Science

- 1 Folder - 2 Pocket Type
- 1 Spiral Notebook - Single Subject

### Reading Intervention

- 1 Composition Notebook (Wide Ruled)

### World Language

- 1 Binder - 3 Ring - 1 1/2 Inch
- 1 Set Tab Dividers for 3 Ring Binder
- 1 Pkg. Loose Leaf Paper (College or Wide Ruled)

## Grade 7 & 8 Physical Education

- Change of Clothes:
  - T-Shirt with Sleeves or Sweatshirt
  - Shorts, Sweatpants or Yoga Pants
- Gym Shoes with Laces
- Extra Pair of Socks
- Antiperspirant/Deodorant - No Glass or Aerosol

## Classroom Wish List Items

- Facial Tissue

**REMINDER: Supplies may need to be replenished throughout the year.**





**Green Bay Area  
Public School District**

*Engagement. Equity. Excellence.*

Lombardi Middle School  
1520 South Point Road  
Green Bay WI 54313

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Organization  
U.S. Postage

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UMS